

MIDSTATE REGIONAL PLANNING AGENCY
MINUTES OF MEETING

DATE: March 2, 2010

PLACE: Midstate Regional Planning Agency
100 DeKoven Drive
Middletown, CT

MEMBERS: CROMWELL Al Diaz *
Richard Newton *
John Flanders

DURHAM Laura Francis
Richard Eriksen *

EAST HADDAM Melissa Ziobron *
Mark Walter
Vacancy

EAST HAMPTON Mark Philhower *
Andrew Tierney
Jeffery O'Keefe

HADDAM Stasia DeMichele *
Raul deBrigard * (7:34)
Paul DeStefano

MIDDLEFIELD David Lowry
Jerry Russ *
Jon Brayshaw

MIDDLETOWN W. Lee Osborne *
Catherine Johnson *
Carl Bolz *
Sebastian Giuliano

PORTLAND C. Joseph Seiferman *
Vacancy
Susan Bransfield

STAFF: Geoffrey Colegrove, Executive Director *
Robert Haramut, Transportation Planner *
Grayson Wright, CT Department of Transportation *

* Designates present

CALL TO ORDER

The meeting was called to order at 7:31 p.m. by Chairman Eriksen.

APPROVAL OF MINUTES

Upon motion of Mr. Philhower, seconded by Mr. Bolz, it was unanimously voted to:

APPROVE THE MINUTES OF THE JANUARY 5, 2010
AGENCY MEETING.

PUBLIC SESSION

No one spoke at this time.

**KEN SHOOSHAN-STOLLER, FEDERAL HIGHWAY ADMINISTRATION,
RECAP OF FINDINGS AND RECOMMENDATIONS ON THE
TRANSPORTATION PLANNING CERTIFICATION REVIEW OF THE
METROPOLITAN TRANSPORTATION PLANNING PROCESS FOR
HARTFORD TRANSPORTATION MANAGEMENT AREA.**

Due to the Federal Highway Administration furloughs this issue will be discussed at a future Agency meeting.

**2010-2013 TIP AMENDMENT 10 – HARTFORD UZA STP URBAN PROGRAM
DESIGN ACTIVITIES**

Upon motion of Ms. Ziobron, seconded by Mr. Newton, it was unanimously voted to:

APPROVED THE 2010-2013 TIP AMENDMENT 10 –
HARTFORD UZA STP URBAN PROGRAM DESIGN
ACTIVITIES.

ZONING AND SUBDIVISION REFERRALS

Copies of the "Midstate Zoning and Subdivision Referral" forms #001-004 were distributed to the members. The referrals were presented by staff and discussed. The following action was taken.

Referral #001 – Upon motion of Mr. Osborne, seconded by Mr. Newton, it was unanimously voted to:

NOTIFY THE ROCKY HILL PLANNING AND ZONING COMMISSION THAT THE PROPOSED ZONING TEXT AMENDMENT TO ADD 16 REQUIREMENTS TO BE INCLUDED ON A PLOT PLAN WHEN MAKING AN APPLICATION FOR A VARIANCE IS NOT OF REGIONAL SIGNIFICANCE.

Referral #002 – Upon motion of Ms. Ziobron, seconded by Mr. Bolz, it was unanimously voted to:

NOTIFY THE NORTH BRANFORD PLANNING AND ZONING COMMISSION THAT THE PROPOSED ZONING TEXT AMENDMENT TO ADD A NEW SUBSECTION 62.7.7. THAT LIMITS ZONING PERMITS TO FOUNDATIONS ONLY FOR RESIDENTIAL DWELLINGS UNTIL THE ROADWAY IT FRONTS ON IS SUBSTANTIALLY COMPLETED IS NOT OF REGIONAL SIGNIFICANCE.

Referral #003 – Upon motion of Mr. Osborne, seconded by Ms. Ziobron, it was unanimously voted to:

NOTIFY THE EAST HADDAM PLANNING AND ZONING COMMISSION THAT THE PROPOSED MAP CHANGE TO EXTEND THE EAST HADDAM VILLAGE DISTRICT IS NOT OF REGIONAL SIGNIFICANCE.

Referral #004 – Upon motion of Mr. deBrigard, seconded by Mr. Newton, it was unanimously voted to:

NOTIFY THE MARLBOROUGH PLANNING AND ZONING COMMISSION THAT THE PROPOSED ZONING TEXT AMENDMENT AND MAP CHANGE TO CREATE A NEW NON-RESIDENTIAL ZONE, "DESIGNED BUSINESS PARK ZONE" IS NOT IN CONFLICT WITH THE ZONING REGULATIONS IN THE ABUTTING MIDSTATE MUNICIPALITIES.

REVIEW AND APPROVAL OF AUDIT

The audit conducted by Carlin, Charron and Rosen, LLP, dated June 30, 2009 was discussed.

Upon motion of Mr. Newton, seconded by Mr. Osborne, it was unanimously voted to:

APPROVE THE ANNUAL AUDIT DATED JUNE 30, 2009, AS PRESENTED.

APPOINTMENT OF NOMINATING COMMITTEE

Messrs. Philhower and Newton and Ms. Ziobron were appointed as the Nominating Committee. Their recommendations will be submitted at the April Agency meeting.

MISCELLANEOUS

There were no items at this time.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Geoffrey L. Colegrove
for William Lee Osborne